



**Wendell Town Board of Commissioners
Board Room
15 E. Fourth Street, Wendell, NC 27591
Town Board Meeting Agenda
Monday, January 28, 2019 @ 7:00 PM**

CALL TO ORDER

- Welcome by Mayor Virginia R. Gray
- Pledge of Allegiance by Amanda Pulley student at Wendell Middle School
- Invocation by Wendell Council of Churches

1. ADJUSTMENT AND APPROVAL OF THE AGENDA

2. PUBLIC COMMENT PERIOD *[one-hour time limit in total]*

The Public Comment Period is your opportunity to share comments with the Town Board on any topic as long as it is not an item scheduled for public hearing. During Public Comment, the Town Board receives comments and refrains from speaking.

Thanks to everyone in the audience for respecting the business meeting by abstaining from speaking from the audience, applauding speakers, or other actions that distract from the meeting.

Anyone wanting to speak during Public Comment Period should do the following:

- *Sign up prior to the beginning of the meeting. The sign-up period will begin 20 minutes prior to the start of the meeting and will end when the meeting begins.*
- *When the Public Comment Period is announced, come to the podium and state your name and address for the record.*
- *Be concise and limit your comments to three minutes or less. Designate a spokesperson for large groups. Direct comments to the full Town Board and not to an individual Town Board member.*

3. CONSENT AGENDA

The Board of Commissioners uses a Consent Agenda to act on non-controversial items unanimously recommended for approval or have been discussed at previous meetings. The Consent Agenda is acted upon by one motion and vote of the Board. Any individual board member may pull items from the Consent Agenda for further discussion. Items pulled will be handled with the "OTHER BUSINESS" agenda topic.

- 3a. Approval of resolution directing the clerk to investigate a non-contiguous annexation petition for .4 acres of property located at 2412 Wendell Blvd and identified by PIN Number 1784-16-1389.

4. RECOGNITIONS, REPORTS, AND PRESENTATIONS

- 4a. Recognition of Wendell Middle School teacher: Nate Wills
Speaker: Mayor Virginia Gray
- 4b. Presentation update about the North Carolina Department of Commerce [NCDOC] assistance to the Town of Wendell for Economic Development and Downtown Assessment.
Speaker: Planning Director David Bergmark




5. PUBLIC HEARINGS

No public hearings scheduled.

6. ADMINISTRATIVE ITEMS

- 6a. Request for Town Hall property utility encroachment between the Town of Wendell and PSNC Energy [Dominion Energy].
Speaker: Planning Director David Bergmark
- 6b. Presentation of draft 2019 Town of Wendell Strategic Plan.
Speaker: Town Manager Marc Collins
- 6c. Request for authorization to establish and fill town clerk position.
Speaker: Town Manager Marc Collins
- 6d. Request for text amendment to section 2-142 clarifying the clerk reports to the town manager for day-to-day activities.

7. OTHER BUSINESS (any item pulled from the CONSENT AGENDA [item 3 on this agenda] will be discussed during this portion of the agenda)

- 7a. Update on board committee(s) by Town board members:
 -  Capital Area Metropolitan Planning Organization [CAMPO] – Mayor Gray
 -  Eastern Wake Senior Center Auxiliary – Commissioner Myrick
 -  Triangle J Council of Governments [JCOG] – Mayor Pro Tem Lutz

8. COMMISSIONERS' REPORTS / COMMENTS

9. MAYOR'S REPORTS / COMMENTS

10. CLOSED SESSION

- 10a. Closed session will be called if necessary for the following:
 - Acquisition of real property [NC GS 143-318.12(a)(5)].

11. ADJOURN