



TOWN OF WENDELL

NORTH CAROLINA

BOARD OF COMMISSIONERS MEETING

TUESDAY, November 13, 2018
7:00 P.M.

Town Hall, 15 E. Fourth Street
Wendell, North Carolina

- **Meeting Called to Order** Mayor Virginia R. Gray
- **Welcome**
- **Pledge of Allegiance** Carson Lane, 5th grade student at Carver Elementary
- **Invocation** Wendell Council of Churches

1. Adjustment and approval of the agenda
ACTION: Board may take action.
2. Public Comment Period (*one hour time limit in total*)

The Public Comment Period is your opportunity to share comments with the Town Board on any topic as long as it is not an item scheduled for public hearing. During Public Comment, the Town Board receives comments and refrains from speaking.

Thanks to everyone in the audience for respecting the business meeting by abstaining from speaking from the audience, applauding speakers, or other actions that distract from the meeting.

Anyone wanting to speak during Public Comment Period should do the following:

- Sign up prior to the beginning of the meeting. The sign-up period will begin 20 minutes prior to the start of the meeting and will end when the meeting begins.
- When the Public Comment Period is announced, come to the podium and state your name and address for the record.
- Be concise and limit your comments to three minutes or less. Designate a spokesperson for large groups. Direct comments to the full Town Board and not to an individual Town Board member.

3. Consent Agenda

The Board of Commissioners uses a Consent Agenda to act on non-controversial and routine items quickly. The Consent Agenda is acted upon by one motion and vote of the Board. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of the Mayor or a Commissioner. The Consent Agenda contains the following items:

- a. Approval of resolution authorizing sale of surplus personal property valued at less than \$30,000 by electronic auction.
- b. Approval of the minutes from the October 22, 2018, regular meeting.
- c. Approval of the resolution appointing the town manager as budget officer.

4. Recognition of Carver Elementary School teachers: Ms. Turner and Mrs. Wise.

SPEAKER: Mayor Virginia Gray

ACTION: Presentation.

Public Hearing Guidelines:

- Case is announced
 - Staff presentation
 - Applicant presentation
 - Public hearing is opened; citizens will follow the same rules as Public Comment Period and will have five minutes to speak
 - Close public hearing
 - Board members ask questions
 - Board may take action
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5a. **PUBLIC HEARING** to consider request submitted by Smith-Edwards LLC to rezone 115.74. acres of property located along S. Hollybrook Road to a Residential-4 (R4) Conditional District.

SPEAKER: Planning Director David Bergmark

ACTION: Public hearing.

5b. **PUBLIC HEARING** for annexation petition A-18-03 for 115.74 acres of property (excluding ROW) located adjacent to the Grove of Deerfield Subdivision on either side of S Hollybrook Rd and identified by PIN Numbers 1783921299 [48.38 ac], 1793020954 [6.84 ac], 1783837560 [.47 ac], and 1783947008 (partial) [60.05]; contiguous.





SPEAKER: Planning Director David Bergmark

ACTION: Public hearing; *continued from the October 8, 2018, meeting.*

6. Request for temporary street closure(s) for Wendell Wonderland in Downtown Wendell on Friday, December 7, 2018.

SPEAKER: Parks & Recreation Director Jeff Polaski

ACTION: Board may take action.

7. Discussion and action on a proposed amendment to the Town's Noise Ordinance as it relates to church bells.
SPEAKER: Planning Director David Bergmark
ACTION: Board may take action.
8. Presentation and approval of a Memorandum of Understanding with the Department of Commerce NC Main Street and Rural Planning Center to complete the Wendell, NC Economic Development and Downtown Assessment.
SPEAKER: Manager Marc Collins
ACTION: Board may take action.
9. Review and approval of an amendment to the Downtown Façade Grant Program use of the Downtown Revitalization Funds.
SPEAKER: Manager Marc Collins
ACTION: Board may take action.
10. Authorization to establish a Planner I position in the Planning Department.
SPEAKER: Manager Marc Collins
ACTION: Board may take action.
11. Snap Shot
ACTION: Information. Board may take action.
12. Update on board committee(s) by Town board members:
 -  East Wake Senior Center Auxiliary [Commissioner Myrick]
 -  Triangle J Council of Governments [JCOG] Board of Delegates [Mayor Pro Tem Lutz]
 -  Wendell Fire Board [Commissioner Joyner]
 -  Triangle J Council of Governments – County Chairs and Mayors [Mayor Gray]
13. Commissioners' Reports.
14. Mayor's Report.
15. Closed Session.
ACTION: Will be called if necessary.
16. Adjourn.