



TOWN OF WENDELL

NORTH CAROLINA

BOARD OF COMMISSIONERS MEETING

Monday, December 10, 2018
7:00 P.M.

Town Hall, 15 E. Fourth Street
Wendell, North Carolina

- **Meeting Called to Order**

Mayor Virginia R. Gray

- **Welcome**

- **Pledge of Allegiance**

Caroline West, 5th grade student at
Wendell Magnet Elementary School

- **Invocation**

Wendell Council of Churches

1. Adjustment and approval of the agenda
ACTION: Board may take action.

2. Public Comment Period (*one hour time limit in total*)

The Public Comment Period is your opportunity to share comments with the Town Board on any topic as long as it is not an item scheduled for public hearing. During Public Comment, the Town Board receives comments and refrains from speaking.

Thanks to everyone in the audience for respecting the business meeting by abstaining from speaking from the audience, applauding speakers, or other actions that distract from the meeting.

Anyone wanting to speak during Public Comment Period should do the following:

- Sign up prior to the beginning of the meeting. The sign-up period will begin 20 minutes prior to the start of the meeting and will end when the meeting begins.
- When the Public Comment Period is announced, come to the podium and state your name and address for the record.
- Be concise and limit your comments to three minutes or less. Designate a spokesperson for large groups. Direct comments to the full Town Board and not to an individual Town Board member.

3. Consent Agenda

The Board of Commissioners uses a Consent Agenda to act on non-controversial and routine items quickly. The Consent Agenda is acted upon by one motion and vote of the Board. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of the Mayor or a Commissioner. The Consent Agenda contains the following items:

- a. Amendment to the 2019 Board of Commissioners Meeting Schedule; inclusion of upcoming Board Retreat Saturday, February 23[primary] and Saturday, March 2 [alternate]
 - b. Policy: Street Clearance Prioritization
 - c. Policy: Sidewalk Petition Process and Town Sidewalk Program
4. Recognition of Wendell Magnet Elementary School teacher: Jeanne Winegar.
SPEAKER: Mayor Virginia Gray
ACTION: Recognition.
5. Recognition of the Wendell Rams Pee Wees and Mighty Mites.
SPEAKER: Mayor Virginia Gray
ACTION: Recognition.
6. Presentation of the FY 17-18 audit.
SPEAKER: Phyllis Pearson of Petway Mills & Pearson PA Accounting Firm
ACTION: Presentation.
7. Update on the Wake County Fire Commission.
SPEAKER: Lucius Jones, municipal representative for the Town of Wendell
ACTION: Presentation.

Public Hearing Guidelines:




- Case is announced
 - Staff presentation
 - Public hearing is opened
 - Applicant presentation
 - Citizens will follow the same rules as Public Comment Period and will have five minutes to speak
 - Close public hearing
 - Board members ask questions
 - Board may take action
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8. **PUBLIC HEARING:** Zoning Text Amendment to Chapter 9 of the UDO as it relates to exceptions to roadway infrastructure improvement requirements.
SPEAKER: Planning Director David Bergmark
ACTION: Board may take action.

9. Presentation of policy for Town of Wendell: Budget and Finance.
SPEAKER: Town Manager Marc Collins
POTENTIAL ACTION: Place on January 14, 2019 Consent Agenda.

10. Snap Shot
ACTION: Information. Board may take action.

11. Update on board committee(s) by Town board members:

-  Triangle J Council of Governments [J-COG] – Board of Delegates [Mayor Pro Tem Lutz]
-  North Carolina League of Municipalities [NCLM] 2018 Advocacy Goals Conference [Commissioner Boyette]
-  Wendell Fire Board [Commissioner Joyner]

12. Commissioners' Reports.

13. Mayor's Report.

14. Closed Session.
ACTION: Will be called if necessary.

15. Adjourn.

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Next meeting is January 14, 2019.