



TOWN OF WENDELL

NORTH CAROLINA

**BOARD OF COMMISSIONERS
MEETING**

Monday, September 11, 2017
7:00 P.M.

Town Hall, 15 E. Fourth Street
Wendell, North Carolina

- **Meeting Called to Order** Mayor Virginia R. Gray
- **Welcome**
- **Pledge of Allegiance** American Legion Post 148
- **Invocation** Wendell Council of Churches

1. Adjustment and approval of the agenda
ACTION: Board may take action.
2. Public Comment Period (*one hour time limit in total*)

The Public Comment Period is your opportunity to share comments with the Town Board on any topic as long as it is not an item scheduled for public hearing. During Public Comment, the Town Board receives comments and refrains from speaking.

Thanks to everyone in the audience for respecting the business meeting by abstaining from speaking from the audience, applauding speakers, or other actions that distract from the meeting.

Anyone wanting to speak during Public Comment Period should do the following:

- Sign up prior to the beginning of the meeting. The sign-up period will begin 20 minutes prior to the start of the meeting and will end when the meeting begins.
- When the Public Comment Period is announced, come to the podium and state your name and address for the record.
- Be concise and limit your comments to three minutes or less. Designate a spokesperson for large groups. Direct comments to the full Town Board and not to an individual Town Board member.

3. Consent Agenda

The Board of Commissioners uses a Consent Agenda to act on non-controversial and routine items quickly. The Consent Agenda is acted upon by one motion and vote of the Board. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of the Mayor or a Commissioner. The Consent Agenda contains the following items:

- a. Certifying sufficiency and setting public hearing date for satellite annexation petition for 93.29 acres of property located in Wendell Falls and identified by PIN Numbers 1773080073, 1764716160, and 1774116521.
- b. Harvest Festival 2017, request by the Wendell Chamber to operate a Beer Garden at Town Square.

4. Presentation by the Wendell Chamber of Commerce for the Harvest Festival.

SPEAKER: Bryan Green, member of the Wendell Chamber of Commerce

ACTION: Presentation. Board may take action.

Evidentiary (Quasi-Judicial) Hearing Guidelines:

- Case is announced
 - Town Attorney provides rules of procedure for an evidentiary hearing
 - Town Clerk provides oath for persons wishing to present testimony
 - Staff presentation
 - Applicant presentation
 - Opposition presentation
 - Applicant rebuttal
 - Opposition rebuttal
 - Staff closing comments
 - Board inquiry
 - Board called into deliberation
 - Board discussion of the findings of fact:
 - Approve
 - Approve with conditions
 - Deny (must include reason)
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5. Public hearing on a Special Use Permit request to expand the Kioti Tractor Facility located at 6300 Kioti Drive.

SPEAKER: Planning Director David Bergmark

ACTION: Evidentiary Hearing. Board may take action.

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Public Hearing Guidelines:

- Case is announced
 - Staff presentation
 - Applicant presentation
 - Public hearing is opened; citizens will follow the same rules as Public Comment Period and will have five minutes to speak
 - Close public hearing
 - Board members ask questions
 - Board may take action
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6. Public Hearing: Public hearing on a map amendment request to rezone 12.75 acres of land (excluding ROW) located at 501 W. Academy Street from R3 to R4.
SPEAKER: Planning Director David Bergmark
ACTION: Public Hearing. Board may take action.

Public Hearing Guidelines:

- Case is announced
 - Staff presentation
 - Applicant presentation
 - Public hearing is opened; citizens will follow the same rules as Public Comment Period and will have five minutes to speak
 - Close public hearing
 - Board members ask questions
 - Board may take action
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7. Public Hearing: Pedestrian Plan
SPEAKER: Planning Director David Bergmark
ACTION: Public hearing. Board may take action.
8. Discussion of text amendment to Chapter 16, Parks and Recreation and Chapter 14, Sections 110 and 111, Offenses.
SPEAKER: Parks and Recreation Director Polaski and Police Chief Bill Carter
ACTION: Board may take action.
9. Discussion of policy for weather camera.
SPEAKER: IT Administrator Tamah Hughes
ACTION: Discussion. Direction from Town Board.
10. Wake County Fire Commission appointment recommendation to the Wake County Board of Commissioners.
SPEAKER: Special Assistant to the Manager Sherry Scoggins
ACTION: Board may take action.
11. Update on Wendell co-locating within the proposed Wake County Public Safety Facility.
SPEAKER: Town Manager Teresa Piner
ACTION: Discussion. Board may take action.

12. Discussion of temporary signs.

SPEAKER: Planning Director David Bergmark

ACTION: Discussion.

13. Snap Shot

ACTION: Information. Board may take action.

14. Update on board committee(s) by Town board members:



Fire Advisory Board [Commissioner Joyner]



Triangle J COG Mayors and County Chairs [Mayor Gray]

15. Commissioners' Reports.

16. Mayor's Report.

17. Closed Session.

ACTION: Will be called if necessary.

18. Adjourn.