



TOWN OF WENDELL

NORTH CAROLINA

**BOARD OF COMMISSIONERS
MEETING**

Monday, November 28, 2016
7:00 P.M.

Town Hall, 15 E. Fourth Street
Wendell, North Carolina

- **Meeting Called to Order**

Mayor Virginia R. Gray

- **Welcome**

- **Pledge of Allegiance**

Hannah Cherry, 4th grade student,
Lake Myra Elementary

- **Invocation**

St. Eugene Catholic Church

1. Adjustment and approval of the agenda
ACTION: Board may take action.

2. Public Comment Period (*one hour time limit in total*)

The Public Comment Period is your opportunity to share comments with the Town Board on any topic as long as it is not an item scheduled for public hearing. During Public Comment, the Town Board receives comments and refrains from speaking.

Thanks to everyone in the audience for respecting the business meeting by abstaining from speaking from the audience, applauding speakers, or other actions that distract from the meeting.

Anyone wanting to speak during Public Comment Period should do the following:

- Sign up prior to the beginning of the meeting. The sign-up period will begin 20 minutes prior to the start of the meeting and will end when the meeting begins.
- When the Public Comment Period is announced, come to the podium and state your name and address for the record.
- Be concise and limit your comments to three minutes or less. Designate a spokesperson for large groups. Direct comments to the full Town Board and not to an individual Town Board member.



3. Consent Agenda

The Board of Commissioners uses a Consent Agenda to act on non-controversial and routine items quickly. The Consent Agenda is acted upon by one motion and vote of the Board. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of the Mayor or a Commissioner. The Consent Agenda contains the following items:

- a. Approval of the Minutes from the November 14, 2016, regular meeting.
 - b. Wake County – November 2016 Tax Report.
 - c. Approval of updates to the 2013 personnel policy.
4. Recognition of Lake Myra Elementary teacher: Kristan Wall.
ACTION: Recognition
5. Presentation of proclamation recognizing Linda B. Johnson for her community service and upcoming retirement.
ACTION: Presentation
6. Presentation of Eagle Scout project at Wendell Community Park by Eagle Scout Trevor Hamilton.
ACTION: Presentation.

Public Hearing Guidelines:

- Case is announced
 - Staff presentation
 - Applicant presentation
 - Public hearing is opened; citizens will follow the same rules as Public Comment Period and will have five minutes to speak
 - Close public hearing
 - Board members ask questions
 - Board may take action
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7. Public hearing to consider a text amendment to the Unified Development Ordinance to include Downtown Retail Overlay Land Use Chart.
ACTION: Public hearing; Board may take action. *If action is taken, requires a 4/5 supermajority decision by the Board [UDO 15.11].*
8. City wide speed limit; follow up from the 11/14/2016 meeting and the 9/12/2016 meeting.
ACTION: Board may take action.
9. Discussion and action on sidewalk improvements and fee-in-lieu policy [requested by Town Board at the Mid-Year Retreat]; first discussed at the 10/24/2016 Board meeting.
ACTION: Board may take action.

10. Appearance Commission update. [Murray resigned. Receipt of application from Thompson.]
ACTION: Board may take action.
11. Introduction to proposed amendments to Chapter 12 of the UDO as it relates to temporary signs.
ACTION: Board may refer to the Planning Board.
12. Wendell Wonderland Traffic Plan and Street Closing.
ACTION: Board may take action.
13. Update on board committee(s) by Town board members:
 -  Capital Area Metropolitan Planning Organization (CAMPO) [Mayor Gray]
 -  Triangle J Council of Governments (COG) Board of Delegates [Mayor Pro Tem Lutz]
14. Commissioners' Reports.
15. Mayor's Report.
16. Closed Session.
ACTION: Closed Session will be called if necessary.
17. Adjourn.